

Transfer Science Student Course Evaluation & Permit Info

If you have taken any math or science pre-requisite courses at private or out-of-state institutions, you will need to have those courses evaluated, to determine the USF equivalencies, by the academic department that offers the course and request the appropriate permit. OASIS currently checks for completion of pre-requisite requirements for all science courses. If you have met the pre-requisites for a course but receive a “**pre-requisite test score error**” message when registering, you will need to request a permit in order to register for the course.

Below you will find general information regarding each department’s course evaluation & permit process. For more specific information and instructions please visit the appropriate departmental website.

Chemistry

<http://chemistry.usf.edu/advising/>; chemadvise@usf.edu

Course Evaluation Process: Please use the online request form located at: <http://chemistry.usf.edu/advising/eval/>. You will need to fill out a separate form for each Chemistry evaluation request. Along with each request, you must upload a pdf version of the syllabus for that Chemistry course. Submission of an evaluation does not guarantee the course will be equivalent to those taught at USF.

Permit Process: If you have transfer credit that meets the chemistry course pre-requisite, submit an online permit request form at <http://chemistry.usf.edu/advising/permits/> including a pdf file with documentation of your FINAL grade in the pre-requisite course (i.e. an unofficial transcript). The Chemistry Department does NOT issue preliminary permits for courses that are currently in progress.

Biology

<http://biology.usf.edu/bioadvise/> ; bioadvise@usf.edu

Course Evaluation process: Please use the online request form located at: <http://biology.usf.edu/bioadvise/courses/instructions.aspx> . You will need to fill out a separate form for each Biology evaluation request. Along with each request, you must upload a pdf version of the syllabus for that Biology course. Submission of an evaluation does not guarantee the course will be equivalent to those taught at USF.

Permit Process: If you have transfer credit that meets the biology course pre-requisite, submit an online permit request at <http://biology.usf.edu/bioadvise/forms/permits.aspx> and attach a pdf version of your unofficial transcript. The Biology Department does allow preliminary permits for courses that you are currently enrolled in.

Physics

<http://physics.usf.edu/ug/advising/>; Physicsadvise@usf.edu

Course Evaluation Process: If you have taken any physics pre-requisite courses at private or out-of-state institutions, email a course description along with a syllabus to physicsadvise@usf.edu.

Permit Process: If you have transfer credit that meets the physics course pre-requisite, submit an online permit request form at <http://physics.usf.edu/forms/permit.aspx>.

Math

<http://math.usf.edu/resources/advising/>; mathadvise@usf.edu

Course Evaluation Process: If you have taken any math pre-requisite courses at private or out-of-state institutions, email a scanned copy of your math transfer course syllabi to mathadvise@usf.edu. In the subject line write *Math Course Evaluation*. In the body of the email include all of the following information: Your name and U#; Name and State of (each) Out-of-State or Private School; a link to the online catalog/bulletin for each school; and a list of course names/numbers of the math course(s) that you wish to be evaluated for each school. For more detailed instructions, please see <http://www.math.usf.edu/resources/advising/evaluation/>. Please include your advisor in this email (CC).

Permit Process: If you have transfer credit that meets the math course pre-requisite, submit an online permit request form: <http://math.usf.edu/forms/permit.aspx>. Documentation of your FINAL grade in the pre-requisite course must be provided to the Math Department. The Math Department does NOT issue preliminary permits for courses that are currently in progress.

College Placement Test (CPT) Process: If you do not meet the prerequisite for a math course and you wish to determine your appropriate math placement, you can take the College-Level Math CPT. You can sign up for the College-Level Math CPT at USF Testing Services, which is located in SVC 2060 (813.974.2741). There is a fee for this service. You will need to bring your CPT score to the math department to receive a permit to register for the appropriate math course. If you needed the CPT for CHM 2045, then you will need to bring your CPT score to the chemistry department to receive a permit to register for CHM 2045.

Important Information

Even if you have not chosen Biology or Chemistry Department Majors, you can still have pre-health advising services. See <http://cas.usf.edu/healthprofessions/>; SCA 203, 813.974.3250

Exam Credit (i.e. AP, IB): USF Admissions does not accept third party information. Therefore, all accelerated credits must be officially sent from the source (i.e. you must have College Board directly send your AP results; scores indicated on your transcripts will not be accepted.)

Core Lower-Level Science Course Prerequisites

